

**HANOVER TOWNSHIP**  
**BOARD OF COMMISSIONERS**  
**AUGUST 9, 2023**  
**\*\*MINUTES\*\***

The Hanover Township Board of Commissioners conducted a public meeting on August 9, 2023 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 6:43 PM.

**PRESENT:** Commissioners Albert Bagusky, George Bowers, Joseph Howanitz, Ronald Krushnowski, Leffrey Lewis, George Andrejko.

Township Manager Guesto announced that Luzerne County will be undergoing a road widening, line painting and signage project for the bus transportation in the Hanover Industrial Park. Hanover Township was contacted by Luzerne County's Engineer regarding the scope of the project and was provided with the design and plans to display on the Township's Public Bulletin Board located inside the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, PA, for public review and comments. If any, comments can be submitted in writing to Mr. Guesto and he will ensure that they are provided to Luzerne County.

Ann Williams, 501 Chestnut Street addressed the Board regarding 505-507 Chestnut Street.

**DEPARTMENT REPORTS**

**SECRETARY'S REPORT**

Motion by Lewis, secc. Bowers that the Secretary's Report for the month of July 2023 be accepted and filed. The report indicated that Executive Session of the Board was conducted on July 12, 2023 to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**MANAGER'S REPORT**

Motion by Lewis, secc. Bowers that the Manager's Report for the month of July 2023 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**DEPARTMENT REPORTS**

Motion by Lewis, secc. Bowers that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of July 2023 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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### **TREASURER’S REPORT**

Motion by Lewis, secc. Bowers that the Treasurer’s report for the month of June 2023 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

### **MINUTES OF MEETING OF JULY 12, 2023**

Motion by Lewis, secc. Bowers that the minutes of the meeting of July 12, 2023 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

### **LIST OF BILLS**

Motion by Lewis, secc. Bowers that the list of bills be approved for payment. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

### **COMMUNICATIONS**

Motion by Lewis, secc. Bowers that the communications for the month of July 2023 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

### **HIRING – TEMPORARY LABORERS**

Motion by Lewis, secc. Bowers that Kyle Kowalski, Edwin Murphy, Joseph Scudder & Nicholas Havey be hired as temporary laborers in the Public Works Department effective August 16, 2023 to September 15, 2023 at a rate of \$14.50 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

### **HIRING – TEMPORARY FIRE TRUCK DRIVERS**

Motion by Lewis, secc. Bowers that John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski, Joseph Hudak, Ryan Kairo & Cayden Schiel be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective August 16, 2023 to September 15, 2023 at a rate of \$14.50 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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**HIRING – TEMPORARY SUMMER EMPLOYEES**

Motion by Lewis, secc. Bowers that Dylan Martinez, Connor Hummer, Todd Kolbicka, Sean Burrridge and Connor Quaglia be hired as temporary summer employees effective August 16, 2023 to September 15, 2023 at a rate of between \$12-\$14.50 per hour for a maximum of twenty-eight (28) hours per week, per individual. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**INVOICES – BORTON LAWSON ENGINEERING**

Motion by Lewis, secc. Bowers to authorize the payment of Township Engineer Borton Lawson Invoices for the month of July for various projects in the amount of \$5,499.92. These will be paid through various funds and grants including from the Sewer Fee, Liquid Fuels and Capital Fund. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**INVOICE – BHW INSPECTIONS, LLC**

Motion by Lewis, secc. Bowers to approve Invoice No. H23007 in the amount of \$4,969.72 to BHW Inspections, LLC for plan examinations on projects within Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**INVOICE– PENNSY SUPPLY**

Motion by Lewis, secc. Bowers to approve invoice number 3258354 from Pennsy Supply in the amount of \$42,370.76 for asphalt from the capital account. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**INVOICES– JOHN P. HALLIDAY TRUCKING, INC.**

Motion by Lewis, secc. Bowers to approve invoice number SVCG-2313 from John P. Halliday Trucking Inc. in the amount of \$5,520.00 for asphalt hauling from the capital account. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**APPROVAL – PAY APPLICATION NO. 2 AND CHANGE ORDER NO. 1 – M&J EXCAVATION**

Motion by Lewis, secc. Bowers that upon the recommendation of the Township Engineer, to approve Pay Application No. 1 from M&J Excavating in the amount of \$14,438.30 and Change Order No. 1 for a deduct of \$64,494.00 for the Liquid Fuels Paving Project from the Liquid Fuels Account. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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**APPROVAL – PAY APPLICATION NO. 2 – M&J EXCAVATION**

Motion by Lewis, secc. Bowers that upon the recommendation of the Township Engineer, to approve Pay Application No. 2 from M&J Excavating in the amount of \$11,538.00 for the COG Paving Project from the Capital Account. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**APPROVAL – HIGHWAY OCCUPANCY PERMIT APPLICATION**

Motion by Lewis, secc. Bowers to approve the application for Hanover Township to be the sponsor of the Highway Occupancy Permit for the Durkee Farm Construction Project. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**APPROVAL – PURCHASE OF ELECTRIC SPEED LIMIT SIGNS AND LINE PAINTING**

Motion by Lewis, secc. Bowers to approve the purchase of electronic speed limit signs in the not to exceed amount of \$7,000 and line painting for traffic calming along South Main Street. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**APPROVAL – RELEASE OF THE FIRE ESCROW ACCOUNT FOR 65-67 LUZERNE STREET**

Motion by Lewis, secc. Bowers to approve, upon the receipt of certificate of occupancy, the fire escrow account for 65-67 Luzerne Street. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**APPROVAL – REQUEST FOR FENCING FOR LYNDWOOD PLAYGROUND**

Motion by Lewis, secc. Bowers to approve the request from the Hanover Area School District to place fencing around the Lyndwood Playground equipment to increase the safety for the students attending the Lyndwood School. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**ORDINANCE NO. 003-2023 – RECOVERY HOUSE DEFINITION AND REGULATIONS**

Motion by Lewis, secc. Bowers to approve Ordinance No. 003-2023 for the definition and regulations of a Recovery House within the Hanover Township Zoning Ordinance as advertised. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis. Voting No: Howatt, Andrejko. MOTION CARRIED.

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**ORDINANCE NO. 004-2023 – SUBSTANCE TREATMENT FACILITIES  
DEFINITION AND REGULATIONS**

Motion by Lewis, secc. Bowers to approve Ordinance No. 004-2023 for the definition and regulations of a Substance Treatment Facilities within the Hanover Township Zoning Ordinance as advertised. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis. Voting No: Howatt, Andrejko. MOTION CARRIED.

**ORDINANCE NO. 005-2023 – MEDICAL MARIJUANA DEFINITION AND  
REGULATIONS**

Motion by Lewis, secc. Bowers to approve Ordinance No. 005-2023 for the definition and regulations of Medical Marijuana within the Hanover Township Zoning Ordinance as advertised. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Krushnowski, Lewis. Voting No: Howatt, Andrejko. MOTION CARRIED.

**ORDINANCE NO. 006-2023 – RADIO STATION IN A C-2 DISTRICT  
DEFINITION AND REGULATIONS**

Motion by Lewis, secc. Bowers to approve Ordinance No. 006-2023 for the definition and regulations of a Radio station in a C-2 District within the Hanover Township Zoning Ordinance as advertised. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**ORDINANCE NO. 007-2023 – AMENDMENT OF SECTION 308 OF ZONING  
ORDINANCE FOR CORNER LOT PROPERTY**

Motion by Lewis, secc. Bowers to approve Ordinance No. 007-2023 for the amendment to the language of Section 308, Corner Lot Property – Orientation of front yard, as advertised. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**APPROVAL – PROPOSAL FOR SANITARY SEWER EVALUATION**

Motion by Lewis, secc. Bowers to approve the proposal from Borton Lawson Engineering for the Sanitary Sewer Connection Evaluation Project in the amount of \$6,200.00 from the Sewer Fee Account. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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**APPROVAL – SEWER PROJECT AGREEMENTS**

Motion by Lewis, secc. Bowers to approve the following:

1. Ratification of the temporary easement with William Reinheimer
2. Approval of the release with Donald and Joyce Fiorucci

These will be paid by the Sewer Fee Account.

On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**APPROVAL – OPIOID EDUCATION AND REMEDIATION PROGRAM**

Motion by Lewis, secc. Bowers to approve the request from the Hanover Area School District to cooperate in the Opioid Education and Remediation Program and to fund the program with the Opioid Settlement Funds and Community Benefit Funds. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**APPROVAL – MEMORANDUM OF UNDERSTANDING**

Motion by Lewis, secc. Bowers to approve the Memorandum of Understanding with the Hanover Area School District to provide the DARE program to students as part of the Opioid Education and Remediation Program. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**APPROVAL – PURCHASE OF A STORAGE CONTAINER**

Motion by Lewis, secc. Bowers to approve the purchase of a storage container for the Police Department from Conex Depot in the amount of \$4,250.00 from the Capital Account. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

**ADJOURN**

Motion by Lewis, secc. Bowers to adjourn the meeting. On the motion the following voted yes: Bagusky, Bowers, Howanitz, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

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Jennifer Dukes, Township Secretary